Sports Grounds Safety Authority

LOCAL AUTHORITY AUDIT FORM

Technologies used:
SharePoint Online, Microsoft Lists, Excel, Power Apps, and Power Automate

Jason Clotworthy, Sports Grounds Safety Authority ✅
★★★★★

Adepteq have been a fantastic partner to work with and provided us with tremendous support as we embarked upon a number of projects. Their SharePoint Online expertise, as well as their deep knowledge regarding the entire Microsoft 365 ecosystem, has been invaluable to us. Always professional and always courteous, Adepteq have been a pleasure to work with. Highly Recommended!!!

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SPORTS GROUNDS SAFETY AUTHORITY CASE STUDY

The Problem

The staff at the Sports Ground Safety Authority (SGSA) are required to regularly audit Local Authorities, to ensure that they are carrying out their duties regarding safety at sports grounds within their boundaries. The audit process was being carried out using Microsoft Word document templates, data was gathered by the SGSA inspector who then completed the audit form and provided risk ranking data to SGSA management.

The presentation of the gathered data varied between inspectors and challenges were found in the way the data was being stored and handled internally. The SGSA needed a means of capturing the audit data in a consistent manner, with output also being in a standardised, branded format.

The Solution

Lists and document libraries were created in the existing Matchday Inspections SharePoint site, to allow re-use of data on Clubs and Grounds. A PowerApps form was designed to replace the existing Word documents, allowing the capture of data in a uniform manner.

The captured data was then used in a report in Microsoft PowerBI. Only part of the overall local authority audit process was to be fully automated, so output documents were not required from the process at this time.

Business Benefits

The Power Automate form allowed capture of information in a standardised way and could be used on several device types and platforms, in either a web browser or the PowerApps application (SGSA staff typically used iPads for this purpose).

Staff could see their assigned local authorities, when they were last audited and when the next audit was due. The calculation of risk factors was done automatically based on inspector choices and was no longer subject to variation between inspectors.

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